

January 14, 2009

Minutes—First Unitarian-Universalist Church of Detroit

Board of Trustees

Call to Order: A regular meeting of the Board of Trustees was held in Room 212 on January 14, 2009. President Alicia Biggers called the meeting to order at 7:13 PM.

Members In Attendance: Alicia Biggers, Dan Wiest, Alma King, Sharlene Gage, Linda Darga, Bill McKnight, Dave Lingholm, Trey Greene, Dessa Cosma, Rev. Drew Johnston.

Opening Thoughts: Rev. Drew Johnston

I. Consent Agenda:

A. Officer Reports:

1. Alicia Biggers, President. (Written Report. Attached)
2. Sharlene Gage, Treasurer (Income & Expense Statement for Dec. '08; Balance Sheet for Dec. '08. Attached)
 - a. Terrorist insurance cancelled at a savings of \$1200 a year.
 - b. Pledges are being paid.
 - c. Question: Is organ covered separately in insurance policy? Bill McKnight volunteered to read over policy for clarification.
3. Alma King, Secretary (Minutes of December 2009 Meeting. Attached)

MOTION: Dave Lingholm moved that the consent agenda be adopted. Seconded by Bill McKnight. **PASSED**

B. Committee/Program Reports None filed.

II. Minister Report: Rev. Drew Johnston

1. Linda Kernohan has been hired to work in the Church Office. Position will be for six months for 12 hours a week at \$15 an hour, which could be subject to change. She will also put together a desk procedures manual and work with Power Church. Board approval is necessary.

MOTION: Bill McKnight moved and Trey Greene seconded that the Board accept the recommendation of Rev. Drew that Linda Kernohan be hired as described and within the budget. **PASSED.**

2. Facilities use update and discussion.
3. Changes for job description for Rev. Athena Kolbe, Minister of Faith Development. Focus will be on programs aimed at adults.

4. Greeters and Growth. There will be Greeters Training on Sunday, Jan. 18 led by Rev. Drew.

Board agreed to go into executive session for information purposes.

Board returned to regular session.

5. Sally Borden has offered to contact congregation members who participated in the Pastoral Care training last spring to arrange a meeting to get organized.

III. Unfinished Business

A. Portfolio Round Table

1. Alma: Membership. There are 5 new members who have signed the Membership book since fall '08. Their pictures are up on the Membership Bulletin Board. Board members were urged to introduce themselves to new members at Coffee Hour. Suggestion: Have a new member light the chalice on Sunday morning as a way of introducing them to the congregation.
2. Bill: Building and Grounds. Former member, Dale Vaillancourt, who has been coming again to services has offered to help.

B. Policy Centered Board/Revised Draft Policies

1. Board Meeting Attendance Policy (Final Draft)

MOTION: Dave Lingholm moved and Trey Greene seconded that the Board adopt the Policy and it is to become effective at adoption on Jan. 14, 2009. **PASSED.**

2. Membership Policy. 2nd Draft

- a. To be finalized at Board Policy workshop on Jan. 31.

C. Canvass Report (Rev. Drew)

1. Need for more canvassers before training is done.
2. Need for better way to divide up congregation so 1/12 is canvassed each month.

D. IRS—Non-Profit Status

1. Investigation continues with assistance from Jim Harvey and Marilyn Mitchell. Next step may be to talk with an IRS specialist and get recommendation for action.

IV. New Business

A. Fundraising

1. Alma King will take on Fundraising Portfolio. Ideas needed for activities that could bring in a decent amount of money for the effort.
2. Potential Ideas: Auction; bowling parties (Dave), concerts, Gingerbread House in conjunction with Noel Night (Gladys)

B. Greeters and Growth (Under Minister's Report)

C. Dessa reminded the Board that a good way to get 1st UU's name out in the community is to volunteer for events like MLK Action Day.

V. Announcements—

- A. MOSES MLK Banquet on Monday, Jan. 19.
- B. Board Planning Session; Sat. Jan. 24, 3:00 PM
- C. Board Policy Workshop; Sat. Jan. 31, 3:00 PM

Closing Words: Rev. Drew Johnston

Adjournment: 9:25 PM

Respectfully submitted,

Alma King, Board Secretary

Next Meeting: Wednesday, February 11, 2009 7:00PM Room 212

Attachments:

1. Agenda for January 14, 2009 Meeting
2. Treasurer's Report (Dec. '08 Income & Expense Statement & Balance Sheet for Dec. '08)
3. Minutes from Dec.10, 2008 Meeting
4. President's Report for January 2009
5. Final Draft—Board Attendance Policy
6. Membership Policy--Draft