

MINUTES

Regular Meeting of the Governing Board of Trustees
First Unitarian-Universalist Church of Detroit
Parlor, First UU Church, Detroit, MI 48201
July 8, 2015

CALL TO ORDER: A regular meeting of the Board of Trustees was held on July 8, 2015. Present were Kathe Stevens, President; Paul Chislett, Vice President; Marsha Bruhn, Immediate Past President; Danny Rebb, Secretary; Dan Wiest, Treasurer; Joel Batterman, Dave Vailliencourt, Trustees-at-Large; and guests Robert Johnson, Deanna McGraw, Aletha Oberdier, and Nathan Strickland. Trustee Matt Friedrichs was excused. President Kathe Stevens called the meeting to order at 7:02 P.M. There was a quorum of the Board.

ADOPTION OF THE AGENDA: It was **moved** by Danny Rebb, seconded by Dan Wiest, to adopt the agenda as amended; **approved**.

APPOINTMENT OF BOARD SECRETARY: It was **moved** by Dave Vailliencourt, seconded by Paul Chislett to appoint Danny Rebb to the position to 1st UU Governing Board of Trustees Secretary for the 2015-2016 church year; **approved**.

APPROVAL OF MINUTES: Minutes of the previous meeting having been distributed and reviewed, it was **moved** by Danny Rebb, seconded by Dan Wiest, to accept the minutes from the June 10, 2015 regular meeting of the Board of Trustees as presented; **approved**.

COMMITTEE COORDINATION AND COMMUNICATION:

Worship Committee - Robert Johnson advised that the Worship Committee's annual retreat is scheduled for Saturday, August 15, 2015. Robert also advised that Lee Thume may be the speaker at an upcoming worship service and Gwen Foss would serve as musical accompanist. The date of this service is not scheduled at this time.

Planning Committee - Deanna McGraw advised the plan's completion is about where it should be during its 2nd quarter and we need to maintain momentum to avoid planning fatigue. The Welcoming Task Force picked up a lot of pieces of the plan. Child care was to start in February; as of now it will begin in September. The development committee is not meeting; its objectives should be redefined by either the planning committee or the board after Deanna speaks with Matt Friedrichs.

Deanna McGraw advised that congregation member leadership training is an agenda item at the next planning committee meeting on Sunday, July 12, 2015. Deanna asked the board for input. Two trainers are available train; Deanna on the subjects of leadership styles and strategy, Matt Friedrichs on the subject of components needed to conduct effective meetings.

Deanna presented a 'plan the plan' handout to the board. The board decided the leadership retreat will be held on Thursday, August 27th at 6:30 - 8:30 P.M. and the planning retreat on Saturday, October 10th at 9:30 A.M - 12:00 Noon. Locations are not determined at this time and, Paul Chislett, Kathe Stevens and Dave Vaillencourt will bring refreshment to the planning retreat.

Deanna advised she and Sharon Mills will distribute church policies and procedures over the next few days to various church members to be reviewed over the next month. Kathe Stevens and Al Acker will edit changes and submit them to the Board for final approval in October.

PRESIDENT'S REPORT: Kathe Stevens summarized her written report and noted that banner constructed at General Assembly in Portland, OR by the 1st UU delegation arrived today via FedEx and will be brought to the church service on Sunday, June 12, 2015.

TREASURER: Dan Wiest reviewed *Operating Budget FYE 06/30/2015* and answered questions. It was **moved** by Paul Chislett, seconded by Joel Batterman, to adopt the report as presented; **approved**.

COMMITTEE REPORTS:

Building and Grounds Committee - Dan Wiest advised that a clean-up day is tentatively scheduled and approved by EMEAC for Saturday July 25th, pending Tim Bailey's availability.

Canvass Committee - Kathe Stevens advised that the 2015 Canvass Campaign has concluded.

Care Committee - no report.

Centennial Committee - Kathe Stevens advised she met with committee chair Colleen Dolan-Greene to begin the centennial planning process. They will continue to meet bi-weekly and will present a report to the board in September.

Child Care - no report.

Communications Committee - no report.

EMEAC Liaison - no report.

Finance Committee - no report.

Fund Development - no report.

Interim Minister - The interim minister search committee submitted a written report.

Membership Committee - no report.

Planning Committee - Deanna McGraw submitted the strategic plan's 2nd quarter progress report.

Policy & Procedures Ad Hoc Committee - no report.

Social Justice Committee - no report.

Welcoming Task Force - Kathe Stevens advised that this committee will meet for the final time on Thursday, July 23rd and decide on next steps to continue LGBTQ outreach after the committee dissolves.

Worship Committee - Sally Borden submitted a written report. Danny Rebb advised that the worship committee plans to hold several reconstructed historical services as part of the centennial. He will research this with our historical material archived at the University of Michigan this fall and coordinate with the centennial committee.

Young Adults - Joel Batterman advised that there was a large contingent of young adults present at the UU regional picnic. The maypole was a success.

OLD BUSINESS:

Child Care Procedures - It was **moved** by Marsha Bruhn, seconded by Dave Vaillencourt to approve the 1st Unitarian-Universalist Church of Detroit Child Protection Policy; **approved**. Sally will consult with the UUA regarding best practices on first aid practices. Child care during our worship services will begin immediately.

Transition Interview - Marsha will forward the transcripts of the transition interviews Rev. Lisa Presley conducted with the 1st UU governing board and Rev. Mohr to Dave Vaillencourt. Rev. Mohr has given approval for us to share his interview transcript with our new minister. The board will take this action under advisement.

Board Background Checks - Policy requires background checks for the governing board president, vice president, treasurer and office administrator. Kathe Stevens will e-mail background check authorization forms to Paul Chislett, Dan Wiest, and Alexis Mitchell.

August Board Meeting Date Change: It was the consensus of the governing board that the date of the next meeting be changed from August 12, 2015 to August 19, 2015. The meeting start time will still be at 7:00 P.M. EDT; location to be determined.

NEW BUSINESS:

Open Trustee Position - It was **moved** by Marsha Bruhn, seconded by Joel Batterman to appoint Sydney Schaaf to fill the vacant governing board trustee position; **approved**. Kathe Stevens will contact her with this decision and thank her.

WSU Alcohol Sale Request Form: Kathe Stevens advised the governing board that she completed and faxed the request from WSU for us to allow the sale of alcoholic beverages at the Hillberry Theatre on October 2nd 2015.

2015-2016 Music Director Contract: It was **moved** by Danny Rebb, seconded by Dave Vaillencourt to approve the music director contract submitted by Todd Ballou for the 2015-2016 church fiscal year; **approved.**

Showing Up For Racial Justice / Black Lives Matter Sign: Kathe Stevens and Joel Batterman will meet and circulate material regarding this prior to the next meeting of our governing board. Meanwhile, Mark Schwing will add the words "Black Lives Matter" onto the old 'Religion for the Modern Thinker' sign on Cass Avenue.

Interim Minister: It was **moved** by Danny Rebb, seconded by Marsha Bruhn to offer the position of Half-Time Interim Minister to the Rev. Dr. Stephen Butler Murray for compensation in the amount of \$30,000.00 per year, for two years with an option for a third year, with all terms to be negotiated; **approved.** Board consensus was that Kathe Stevens, Marsha Bruhn, and Danny Rebb will meet with Rev. Murray to negotiate the terms of his employment.

ADJOURNMENT: The meeting adjourned at 9:02 P.M.

Respectfully submitted,

Danny Rebb, Governing Board Secretary