

**First Unitarian-Universalist Church**  
June, 2007 Board of Trustees Meeting Minutes  
June 11, 2007

Present: Linda Darga, Jim Harvey, Alicia Biggers, Dan Wiest, Irene Schultz, Sally Borden,  
Rev. Drew Johnston, Lencha Acker, Donna Walker  
Guests: Marilyn Mitchell, Len Zettel, Bill McKnight, James Robinson, Pearl Sample

The meeting was called to order by President Linda Darga at 6:35 pm.

2. **Approval of Agenda** – Agenda was approved as modified.
3. **Approval of May, 2007 minutes.** Irene Schultz moved to accept the minutes. Sally Borden seconded. Motion passed.

4. **Trust Report**

Marilyn Mitchell gave a report on the status of the Trust, including the background and history of the Trust. Marilyn stated that the Church Trust is totally separate from the Church and that the five trust members have a fiduciary duty to protect the Trust. Marilyn stated that there is no legal distinction between an endowment and a trust. Discussion followed the report.

Reverend Drew discussed the need for a healthy relationship with the Trust so that the Trust is an asset. Reverend Drew also discussed the need to develop a long-range plan. Additional discussion took place on starting an endowment.

Alicia Biggers moved that representatives from the Board and from the Trust form a taskforce to work together to develop a long-range plan, consistent with our Mission, and that the Trust members agree to meet with the Board and designated members of the Congregation, with participants to be determined no later than the July, 2007 Board meeting which is July 9.

James Harvey seconded the motion. Motion passed.

5. **Treasurer's Report**

Treasurer Dan Wiest discussed/reviewed the May, 2007 income and expense statements. Linda Darga stated she received an e-mail from Lisa Presley of the Heartland District. 1<sup>st</sup> UU paid \$617 of our fair share of \$2,268.00. Linda will communicate with Lisa about our commitment.

Irene Schultz moved to accept the Treasurer's Report. Alicia Biggers seconded. Motion passed.

6. **Minister's Report**

Reverend Drew talked of repairs to the building, and the alarm system, having met with Grosse Pointe Alarm. He reported that the Building and Grounds Committee is being restructured with the goal of meeting quarterly. The idea of a Think Tank is being considered.

Rev. Drew discussed plans for the Summer:

Board Retreat

Worship Committee Retreat

R.E. Retreat ( possibly).

## **7. Housing S.D.S.**

Lencha Acker reported that there are forms from the UUA and Heartland to fill out and submit, and that the Board needs to know who is responsible and also what insurance covers the event. The Board also needs to know what minors are present, and who is allowed in the kitchen, if they have kitchen privileges. 1<sup>st</sup> UU needs copies of the Registration document, and the Rules and Regs. document. The Board must look at expenses for insurance, who's allowed in, etc., etc.

Discussion followed. The issues around the need to eject people were discussed.

Dan Wiest stated that no one under 18 years of age is allowed.

## **8. Committee Reports**

**a. R.E. Committee** - The committee raised \$400 on Sunday, June 10 doing a Car Wash.

Reverend Drew discussed the R.E. Tee Shirt plan. It is an End Racism Tee.

Alicia Biggers moved that the Board approve the purchasing and selling of the End Racism Tee Shirt by the R.E. group. Sally Borden seconded. Motion passed.

**b. Social Action** – Alicia Biggers submitted and discussed the items in a written report.

**c. Membership**

Sally Borden reported that her report is basically the same as the Annual Report of the Membership Committee. In addition, there will be a Rock and Roll party on the first Friday in September. Sally suggested a Calendar meeting where all committees meet to plan a Master Calendar for the year.

**d. Worship** – Lencha Acker discussed the Summer Services.

**e. Communication** - No report.

## **9. Status of BUILDING THE WORLD WE DREAM ABOUT**

Rev. Drew informed the Board that he does not have all the materials yet from the UUA.

## **10. Posting of Agenda and Minutes**

Linda Darga discussed the posting of the Board Minutes in a timely fashion. Rev. Drew suggested that it may be useful to also post the Agenda (or draft of the Agenda).

Alicia Biggers moved that a draft of the monthly Board meeting agenda be posted on the Governing Board Bulletin Board, and online. Sally seconded. Motion passed.

Donna Walker will post all minutes on the board and online. She will create a minutes file to be kept in the Church Office, and she will redo the bulletin board over the summer.

## **11. Memorial Funds**

Dan Wiest submitted a hand-out of the Memorial Fund Policy. He reported that there are Merrill Lynch funds and \$4,800 in cash. Policy is not being followed.

Sally Borden reported that she will not be creating a Policy and Procedures Manual, because it is an impossible task.

## **12. New Business**

Alicia Biggers distributed a photography proposal from Tvisuals to take photographs of the members of the Congregation as a fundraiser.

The Board thanked Irene Schultz for her Board participation, this being her last meeting.

## **13. Adjournment**

At 9:16 pm Irene Schultz moved to adjourn. Sally seconded. Motion passed.

Respectfully submitted,

Donna Walker, Board Secretary

