

First Unitarian-Universalist Church
September, 2007 Board Meeting Minutes
September 10, 2007

Present: Glenn Maxwell, Lencha Acker, Sally Borden, Trey Greene, Rev. Drew Johnston,
Linda Darga, Donna Walker, Dan Wiest
Visitors: Janice Berry, Rev. Lynda Smith

The meeting was called to order at 6:32 pm by Vice-President, Glenn Maxwell.

1. Approval of minutes.

The August, 2007 Board meeting minutes were approved as corrected.

2 Officers Reports

Minister's Report

Rev. Drew stated that staff issues were going well including a new writing of the job description for the Office Administrator.

Rev. Drew proposed to the Board that there be a mid-week Church Night which consists of a light supper, vespers in the sanctuary followed by meetings.

Trey Greene moved that the Board supports a Church Night, which includes a dinner, vespers and 1st UU meetings. The Board of Trustees will move the Board meeting to the Vespers Night activities. Lencha Acker seconded. Motion passed.

Rev. Drew stated that the rental rooms on the third floor are to be rented out as artists studios with a common space. One of the rooms will be rented out as living space, with kitchen privileges.

Rev. Drew has an individual to move in, and it will be a month by month lease arrangement. Discussion included maintenance of levels of sanitation and cleanliness. Rev. Drew said there will be cleaning of the bathroom provided by an outside individual.

Key access and alarm codes were discussed. Rev. Drew stated the alarm system may have to be altered. The Board will be informed of further developments.

Dan Wiest moved that the Board supports Rev. Drew's proposal to offer the 3rd floor space as rental property and to initiate management as he sees fit. Trey Greene seconded. Motion passed.

President's Report

A written report was submitted due to the absence of President Alicia Biggers.

Vice-President Glenn Maxwell stated that reports to be presented at the monthly Board meeting should be e-mailed to him at least one week ahead of the meeting..

Treasurer's Report

Dan Wiest distributed and reviewed the August, 2007 Balance Sheet and Income and Expense Statement. He stated that more money will need to be borrowed from the Trust.

The Treasurer's report was accepted as presented.

3. Committee Reports

Worship Committee Report

Lencha Acker discussed the Worship Committee retreat. She and the Worship Committee chairperson, Dan Secrest, are planning to identify and train Worship coordinators, associates, Ushers and Coffee Hour help.

Membership Committee Report

Sally Borden submitted a written report.

Religious Education Committee

Rev. Drew stated that the Committee is in dire need of additional members. Athena Kolbe is working very hard to change from a religious education program to a faith development program.

4. Unfinished Business

The Memorial Fund Committee – the issue is to re-empower the committee through the Board or to put the committee back into the By-Laws. Glenn stated that either can be accomplished at the November, 2007 Congregational Meeting.

Janice Berry, the chairperson of the (former) Memorial Fund Committee stated that the section in the by-laws that identified the committee was accidentally omitted before the by-laws were rewritten, so that, by an act of the Board, they can legally be placed back into the by-laws.

Dan Wiest moved that the Board approve moving the omitted section on the Memorial Fund Committee back into the By-Laws. Linda Darga seconded. Motion failed.

Glenn Maxwell created a committee consisting of Rev. Drew, Janice Berry, Dan Wiest and himself, with Glenn convening the committee. The committee will take the By-Law changes given and prepare them to be presented to the Congregation at the November, 2007 meeting.

Sally Borden commented that she is in favor of adding this section back into the Constitution.

Treasurer, Dan Wiest, will give Janice Berry a note of authorization to purchase Pew Envelopes.

Road map - Long range Planning Team Report

Trey Greene distributed the Long Range Planning Task Force Preamble, following it with a brief report. Members will be selected from those listed and from members of the Congregation who have expressed interest. The founding task force members will stay engaged for the first 2 meetings.

Confirmation of Lynda Smith for Community Ministry

Trey Greene moved the following endorsement be forwarded to the Congregation:

“ The Reverend Lynda Smith will become part of the Ministry Staff at 1st U.U. Church and work in the realms of poverty and homelessness, representing our Congregation and that of Northwest U.U. She will teach and preach here on occasion and provide other ministerial services as a Community Minister, including annual reports.”

Sally Borden seconded. Motion passed.

Lee Thume Request – CD of music

Rev. Drew gave update on the project, stating that he met with Todd Ballou and Lee. He informed the Board that the CD is already made.

Lencha Acker moved that the Board accepts Lee Thume’s offer of 200 CDs and that the Board is willing to submit \$400.00 toward this project. Linda Darga seconded. Motion passed.

5. New Business

Church Realty – Glenn informed the Board that the Church property is off the market.

Church Closing and Opening Procedure – tabled.

1st UU Moses Core Team – Trey Greene moved to table item to next meeting. Linda Darga seconded . Motion passed.

Schedule for Congregational Meeting for November, 2007 – Items on the agenda will include confirmation of Rev. Lynda Smith’s Community Ministry and the addition of the Memorial Fund Committee language to the 1st UU Church By-Laws.

Proposal for composter – Glenn read the proposal for a kitchen composter. Trey Greene moved that the Board accept the proposal and offered to donate a gift of a plastic composter (which is in his yard.). Sally Borden seconded. Motion was tabled.

Paid Advertising by Local Businesses - Linda Darga presented a written proposal to have local businesses place ads in the 1st UU Church newsletter. The sense of the Board members was supportive and positive. The item was tabled until the next meeting.

6. Announcements

Dally in the Alley – Dan Wiest reported that it went well.

Interfaith Council on Power and Light is having their conference on October 11th, in Monroe, MI.

Mary Lou Malone can take a team of 2 – 5 people at a rate of \$35.00 each.

7. Adjournment

There being no further business, Glenn Maxwell adjourned the meeting at 9:35 pm.

Respectfully submitted,
Donna Walker, Board Secretary

Approved as Corrected: October 10, 2007
Acting Secretary: Glenn Maxwell