



**Minutes of the
First Unitarian Universalist Church of Detroit
Board of Trustees**

Call to Order:

A regular meeting of the Board of Trustees was held in Memorial Hall on November 14, 2007. The meeting was called to order at 8:01 pm by President Alicia Biggers.

Members in Attendance:

Alicia Biggers, Glenn Maxwell, Lencha Acker, Sally Borden, Rev. Drew Johnston, Linda Darga, David Lingholm and Dan Wiest.

Members Not in Attendance: Trey Greene.

Consent Agenda:

Includes:

Officer Reports:

- President (1)
- Treasurer (2, 3)
- Secretary; Minutes of October Board Meeting and Special 11/04/07 Board Meeting

Committee/Program Reports:

- Membership Committee (4)
- Worship Committee (5, 6)
- Woman's Alliance (7)

Approval:

Motion to approve the Consent Agenda as presented and corrected by David Lingholm. **Passed.**

Officers' Reports:

- **Minister's Report**, presented by Rev. Drew Johnston.
 - The minister has spent 28 hours on building issues since last meeting. A building manager and new security system will help this problem.
 - **Motion** to designate Drew's Housing Allowance at \$1800 by Sally Borden. **Passed.**

Unfinished Business:

- **Marketing Committee**
 - Proposal attached (8).
 - Discussion on periodical choice and funding amount for 3 consecutive ads in MetroTimes and Between the Lines in December.
 - **Motion** to approve an amount not to exceed \$1530 for print advertising as presented and to request a comprehensive plan to cover advertising for the rest of the year by Lencha Acker. **Passed.**
 - **Action:** Add "Church on the Corner" to our phone message and signage out side.
 - **Action:** Recommend all publicity go through Marketing Committee.
- **Canvass 2008**
 - Suggesting dual chairs including six people or three couples. Consider a "partnership of abundance."
 - **Action:** Board Trustees are asked to consider ideas for a new plan for this canvas.
- **Building Management**
 - Quotes for a new alarm system have been obtained. The burglar alarm system is of the highest priority. Fire alarm system is very important but we are only in a position to tie it to new rental income.
 - David Lingholm recused himself in this discussion.
 - **Motion** to adapt ADT Security Burglar Alarm System for \$990 with a \$56.33 monthly payment was made by Sally Borden. **Passed.**
 - We are still seeking full or part-time building management services.
 - **Action:** If you know of any building management people please contact Alicia.
- **Social Justice**
 - This program is still seeking definition with the help of Reverend Lynda Smith.
- **Planning Task Force**
 - **Action:** Each Board Trustee provide David Lingholm the top three items that they believe will move the board forward by the next meeting.



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New Business:

- **Vendor's Tables (9)**
 - **Motion** to request church member vendors who are selling wares on Noel Night be allowed to sell their products during Coffee Hour during the month of December up to Christmas by Glenn Maxwell. **Failed.**
 - **Motion** to allow heretofore mentioned church member vendors to sell their wares in Memorial Hall during Coffee Hour during the month of December up to Christmas and to be cleaned up by 1pm by Sally Borden. **Passed.**
- **Disability Equipment Plan (10)**
 - The Board has agreed to provide staff and computer expertise to establish a list of disability equipment available that can be used to answer requests for such equipment from members of the church. The Board is waiting for this list that will be provided by Lee Thume and Janice Berry.
- **Noel Night Participation**
 - **Action:** All board members are asked to help during Noel Night for setup the night before, Friday, November 30 at 6 pm or December 1 at 5 pm.

Adjournment:

The meeting was adjourned at 9:42 pm.

Glenn Maxwell, Acting Secretary
Board of Trustees

December 12, 2007
Date of Approval, as corrected

Attachments:

- | | |
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| (1): Presidents Report 111407.doc | (2): IS OCT 07.XLS |
| (3): BS OCT 07.XLS | (4): Membership Committee Meeting.doc |
| (5): Worship Committee Minutes, 10-2007.doc | (6): Nov.07 Worship Report to the Board.doc |
| (7): Nov.6 Women's Alliance Report to the Boarda.doc | (8): 1stUUDetroit_Dec07ADCOPY.pdf |
| (9): Motion_Policy Vendor Tables at Coffee Hour.doc | (10):Disability Equipment Cupboard List Proposal.pdf |